



# BOARD OF COMMISSIONERS

1 S. Main St., 9th Floor  
Mount Clemens, Michigan 48043  
586-469-5125 FAX 586-469-5993  
macombcountymi.gov/boardofcommissioners

**NOVEMBER 6, 2007**

## **NOTICE OF MEETING**

There will be a meeting of the **FINANCE COMMITTEE** on Tuesday, November 13, 2007, at 9 a.m., on the 9<sup>th</sup> Floor of the County Administration Building, in the Commissioners' Board Room, Mt. Clemens.

## **AGENDA**

1. Call to Order
2. Pledge of Allegiance
3. Adoption of Agenda
4. Public Participation
5. Public Hearing for the Purpose of Providing Industrial Development Revenue Bond Financing for TPA, Inc. – Warren
6. Item Waived by PED Committee Chair: Adopt Resolution to Approve a Project Plan for County of Macomb Economic Development Corporation (TPA, Inc. – Warren) (attached)
7. List of Bills as Prepared by the Finance Department (attached)
8. Approve Blue Cross Blue Shield Administrative Services Contract Amendment for 2008 and 2009 (attached)
9. Update on Senior Swing Dances at Freedom Hill
10. Appointment of Law Firm (attached)
11. Adopt Resolution Commending Charles Brigolin for Doing Business in Roseville for 40 Years (offered by Haggerty and Slinde)

## **MACOMB COUNTY BOARD OF COMMISSIONERS**

William A. Crouchman  
District 23  
Chairman

Dana Camphous-Peterson  
District 18  
Vice-Chair

Leonard Haggerty  
District 21  
Sergeant-At-Arms

Andrey Duzyj - District 1  
Marvin E. Sauger - District 2  
Phillip A. DiMaria - District 3  
Jon M. Switalski - District 4  
Susan L. Doherty - District 5

Joan Flynn - District 6  
Sue Rocca - District 7  
David Flynn - District 8  
Robert Mijac - District 9  
Philis DeSaele - District 10

Ed Szczepanski - District 11  
Peter J. Lund - District 12  
Don Brown - District 13  
Brian Brdak - District 14  
Keith Rengert - District 15

Carey Torrice - District 16  
Ed Bruley - District 17  
Paul Gielegem - District 19  
Kathy Tocco - District 20

Betty Slinde - District 22  
Sarah Roberts - District 24  
Kathy D. Vosburg - District 25  
Leon Drolet - District 26

FINANCE COMMITTEE  
NOTICE OF MEETING  
NOVEMBER 6, 2007

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12. Travel Requests:

(attached)


- a) Senior Citizen Services (one)
- b) Sheriff (one)

(back-up information for travel requests is on file in Board Office)

13. Executive Session to Discuss Pending Litigation

14. Concur in Recommendation of Corporation Counsel and Outside  
Counsel Re: Case of Stephen Washington vs. County of Macomb, et al

(attached)

  
\_\_\_\_\_  
Corinne Bedard  
Committee Reporter

RESOLUTION NO. \_\_\_\_\_ FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

**RESOLUTION TO:** Adopt a resolution to approve a Project Plan for the County of Macomb Economic Development Corporation (TPA, Inc. – Warren)

**INTRODUCED BY:** Kathy Vosburg, Chair, PED Committee

**DESCRIPTION:**

See memorandum dated October 10, 2007 regarding the TPA, Inc. EDC Project.

**COMMITTEE/MEETING DATE**

From 11-13-07 \*WAIVED BY PED COMMITTEE CHAIR

\_\_\_\_\_  
\_\_\_\_\_



# PLANNING & ECONOMIC DEVELOPMENT

1 S. Main St., 7th Floor  
Mount Clemens, Michigan 48043  
586-469-5285 Fax 586-469-6787  
[www.macombcountymi.gov/planning](http://www.macombcountymi.gov/planning)

Stephen N. Cassin, AICP  
Executive Director

Donald Morandini  
Deputy Director

October 10, 2007

## PLANNING COMMISSION

Ann E. Klein  
Chairman

Dan G. Dirks  
Vice-Chairman

Bernard B. Calka  
Secretary

Louis J. Burdi  
Elmer J. Kuss  
Dominic LaRosa  
Deborah S. Obrecht  
Bill Peterson  
Betty M. Slinde

TO: Kathy Vosburg, Chair  
Members of PED Committee

FROM: Stephen N. Cassin, Executive Director  
Department of Planning & Economic Development

RE: The Power Alternative (TPA), Inc. – EDC Project

The Power Alternative (TPA) was incorporated in 2006 for the purpose of establishing a biodiesel production operation. TPA has recently selected their planned business location: 24855 Romano Drive, Warren. They are contracting for renovations to the existing building and will be purchasing new machinery and equipment. Their investment in this operation is projected to be approximately \$3 million.

To assist TPA, Inc. in the financing of the project, the Macomb County Economic Development Corporation is in the process of approving the issuance of a tax-free Industrial Development Revenue Bond. IDRBs are a financing mechanism with IRS-conferred special status that allows for qualifying manufacturers to secure capital for fixed assets at an especially low interest rate.

The approvals, by resolution, that are being requested of the Macomb County Board of Commissioners by the EDC are necessary components to the IDRB process.

## MACOMB COUNTY BOARD OF COMMISSIONERS

Andrey Duzyj - District 1  
Marvin E. Sauger - District 2  
Phillip A. DiMaria - District 3  
Jon M. Switalski - District 4  
Susan L. Doherty - District 5

Joan Flynn - District 6  
Sue Rocca - District 7  
David Flynn - District 8  
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Sarah Roberts - District 24  
Kathy D. Vosburg - District 25  
Leon Drolet - District 26

BOARD OF COMMISSIONERS  
OF THE COUNTY OF MACOMB

RESOLUTION APPROVING A PROJECT PLAN FOR THE  
COUNTY OF MACOMB ECONOMIC DEVELOPMENT AUTHORITY  
(TPA, INC.)

At a \_\_\_\_\_ meeting of the Board of Commissioners of the County of Macomb, Michigan held in Mt. Clemens, Michigan, on the 13th day of November, 2007, there were:

PRESENT: \_\_\_\_\_

ABSENT: \_\_\_\_\_

the following preamble and resolution were offered by \_\_\_\_\_  
and seconded by \_\_\_\_\_.

WHEREAS, the Economic Development Corporation of the County of Macomb (the "EDC") has recommended that this Board of Commissioners approve the Project Plan required by the Economic Development Corporations Act, Act No. 338 of the Michigan Public Acts of 1974, as amended (the "Act") for The Power Alternative, Inc. ("TPA, Inc."), Project a copy of which Project Plan is attached as Exhibit A (the "Project Plan"); and

WHEREAS, the EDC's recommendation to this Board of Commissioners was based upon its determinations that the Project is reasonable and necessary to effectuate the purposes of the Act, that the Project Plan prepared in connection with the Project satisfies all of the requirements of Section 8 of the Act regarding project plans, that the persons who will be active in the management of the project for at least one (1) year after the projected date of the County Board of Commissioner's approval of the Project Plan will have sufficient ability and experience to manage the Plan properly, and that the proposed method of financing the Project is feasible and a bond purchaser's commitment has been obtained; and

WHEREAS, on November 13, 2007, this Board of Commissioners held a public hearing to consider whether the Project Plan constitutes a public purpose as contemplated by the Act; and

WHEREAS, this Board of Commissioners, following such public hearing and its review of the Project Plan, concurs in the determinations of the EDC with respect to the same;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF MACOMB, as follows:

1. The Project Plan, in the form attached as Exhibit A, be and is hereby determined to constitute a public purpose as contemplated by the Act.

2. The Project Plan be and is hereby approved.

3. The EDC be and is hereby authorized to take such steps as are necessary to implement the Project and the financing of it by the issuance of revenue bonds and notes.

4. The County Clerk be and is hereby directed to provide four certified copies of this resolution to the Secretary of the Board of the EDC.

YES: \_\_\_\_\_

\_\_\_\_\_

NO: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

RESOLUTIONS DECLARED ADOPTED:

STATE OF MICHIGAN )  
                          ) ss.  
COUNTY OF MACOMB)

I certify that the foregoing is a true and complete copy of a resolution adopted at a \_\_\_\_\_ meeting of the Board of Commissioners of the County of Macomb, Michigan held on the \_\_\_\_\_ day of \_\_\_\_\_, 2007, and that notice of such meeting was given pursuant to and in compliance with Act No. 267 of the Michigan Public Acts of 1976, as amended.

\_\_\_\_\_  
Carmella Sabaugh  
County Clerk

Dated: \_\_\_\_\_, 2007

Jas/r3-mac72

**THE ECONOMIC DEVELOPMENT CORPORATION  
OF THE COUNTY OF MACOMB  
Macomb County, Michigan**

**TPA, Inc. Project**

**PROJECT PLAN**

**CONTENTS**

1. Summary Description of Project (Page 1)
2. Project Plan Certification by Company (Page 2)
3. Statutorily Required Information (Page 3)
4. Exhibits

"A" - Project Area Legal Description

"B" - Letter of Intent to Market the Bonds

"C" - Company Certificate Regarding Transfer of Employment

"D" - Company Certificate Regarding Payment of Prevailing Wages

Other

**PROJECT PLAN**  
**SUMMARY DESCRIPTION OF**  
**TPA, INC. PROJECT**

**OWNER OF PROJECT:**

TPA, Inc. – James J. Padilla Jr.

**CONTACT PERSON:** (Name, address, telephone number)

James J. Padilla Jr.  
1121 Pinehurst Ave.  
Royal Oak, MI 48073

**LOCATION OF PROJECT:** (Local municipality)

24855 Romano St.  
Warren, MI 48091

**PROJECT AREA/DISTRICT AREA:** See Exhibit A

**NATURE OF PROJECT:**

Purchase and install equipment for the production of biodiesel fuel as well as upgrading the plant facilities with adequate fire suppression, containment, plumbing and electrical.

**EMPLOYMENT CREATED OR RETAINED:**

15 jobs

**TOTAL PROJECT COST:**

\$2,230,000 million with \$270,000 for contingency capital expenses requested in the bond issue plus \$350,000 in owner's equity.

**BONDS TO BE ISSUED:** \$2,500,000\* Macomb County, Michigan Economic Development Authority Tax-Exempt Variable Rate Industrial Revenue Bonds, Series 2007

\*Subject to change

**LETTER OF CREDIT ISSUER OR BOND PURCHASER:** National City Bank



## PROJECT PLAN CERTIFICATION

THIS PROJECT PLAN WAS PREPARED FOR THE ECONOMIC DEVELOPMENT CORPORATION OF THE COUNTY OF MACOMB IN ACCORDANCE WITH THE REQUIREMENTS OF THE ECONOMIC DEVELOPMENT CORPORATIONS ACT, ACT NO. 338 OF THE MICHIGAN PUBLIC ACTS OF 1974, AS AMENDED.

THE UNDERSIGNED HAS PROVIDED ALL OF THE INFORMATION CONTAINED HEREIN AND HEREBY CERTIFIES AS TO THE ACCURACY AND VALIDITY OF SUCH INFORMATION AS OF THIS DATE.

THE UNDERSIGNED UNDERSTANDS THAT THIS PROJECT PLAN IS STATUTORILY REQUIRED AND, IF IT CONTAINS ANY MATERIAL MISREPRESENTATION OR INACCURACY, COULD RESULT IN THE INVALIDATION OF THE ECONOMIC DEVELOPMENT CORPORATION PROCEEDINGS REGARDING THE PROJECT TO WHICH THE PROJECT PLAN PERTAINS.

TPA, INC.

By: \_\_\_\_\_

Its: \_\_\_\_\_

Dated: \_\_\_\_\_

**PROJECT PLAN  
STATUTORILY REQUIRED INFORMATION REGARDING  
TPA, INC. PROJECT**

I. THE LOCATION AND EXTENT OF EXISTING STREETS AND OTHER PUBLIC FACILITIES WITHIN THE PROJECT DISTRICT AREA; THE LOCATION, CHARACTER, AND EXTENT OF THE CATEGORIES OF PUBLIC AND PRIVATE LAND USES NOW EXISTING AND PROPOSED FOR THE PROJECT AREA, INCLUDING RESIDENTIAL, RECREATIONAL, COMMERCIAL, INDUSTRIAL, EDUCATIONAL, AND OTHER USES; AND A LEGAL DESCRIPTION OF THE PROJECT AREA:

The project district area is limited to 24855 Romano St. in Warren, Michigan 48091. This is a stand alone industrial facility described by the legal description listed below (see Exhibit A).

:

II. A DESCRIPTION OF EXISTING IMPROVEMENTS IN THE PROJECT AREA TO BE DEMOLISHED, REPAIRED, OR ALTERED; A DESCRIPTION OF REPAIRS AND ALTERATIONS; AND AN ESTIMATE OF THE TIME REQUIRED FOR COMPLETION:

Per the site plan attached, building modifications will be minor and include only the elimination of some existing offices within the building and the removal of one cinder block wall at the back (East) of the plant. Additions will include the upgrading of the water based fire suppression throughout the plant as well as the addition of foam based (NFPA 30) fire suppression over the processing area of the plant.

III. THE LOCATION, EXTENT, CHARACTER, AND ESTIMATED COST OF THE IMPROVEMENTS, INCLUDING REHABILITATION CONTEMPLATED FOR THE PROJECT AREA, AND AN ESTIMATE OF THE TIME REQUIRED FOR COMPLETION:

The approximate costs of the Project to be financed with proceeds of the Bonds are as follows:

**Equipment Costs**

Tanks = \$520,007

Centrifuges = \$667,505

Reaction Mixers = \$735,000

Piping installation = \$50,000

Electrical installation = \$50,000

Laboratory equipment = \$90,000

Environmental Phase 1 studies = \$3,750

Architects fees = \$5,550 + \$7,500 = \$13,500

Equipment TOTAL = \$2,129,762

**Building Costs**

Fire Suppression = \$73,000

Containment installation = \$27,000

Building TOTAL = \$100,000

NOTE: Bond issue request is being made for \$2.5 million

R&D and capital contingency funds = \$270,238

**IV. A DESCRIPTION OF THE CONSTRUCTION OR STAGES OF CONSTRUCTION PLANNED, AND THE ESTIMATED TIME OF COMPLETION OF EACH STAGE:**

Plant modifications are scheduled to begin in October 2007 for completion by the end of November 2007 (with the possible exception of the containment installation which will be **completed after the tank installation in December 2007**).

Equipment installations are scheduled to begin in November 2007 for completion by the end of December 2007.

**V. A DESCRIPTION OF THE PARTS OF THE PROJECT AREA TO BE LEFT AS OPEN SPACE AND THE USE CONTEMPLATED FOR THE SPACE:**

The Southeast corner of the manufacturing floor (between the quality lab and the processing equipment) will remain largely open. This space will be used for design and development of new and/or improved processes as required.

**VI. A DESCRIPTION OF PORTIONS OF THE PROJECT AREA WHICH THE ECONOMIC DEVELOPMENT CORPORATION OR THE COMPANY DESIRES TO SELL, DONATE, EXCHANGE OR LEASE TO OR FROM THE MUNICIPALITY AND THE PROPOSED TERMS:**

Not applicable – the project area will be leased from a private owner.

**VII. A DESCRIPTION OF DESIRED ZONING CHANGES AND CHANGES IN STREET, STREET LEVELS, INTERSECTIONS AND UTILITIES:**

A variance to allow the placement of flammable materials storage outside of the facility has been submitted to the City of Warren Zoning Board. No further changes are required.

VIII. A DESCRIPTION OF THE PROPOSED METHOD OF FINANCING THE PROJECT, INCLUDING ATTACHMENT OF A COPY OF THE LETTER OF CREDIT OR BOND PURCHASER'S COMMITMENT LETTER:

Copy of Letter of Credit or bond purchaser's commitment letter attached as Exhibit B.

IX. A STATEMENT REGARDING THE PAYMENT OF PREVAILING WAGE AND FRINGE BENEFIT RATES AS DETERMINED PURSUANT TO ACT NO. 166 OF THE MICHIGAN PUBLIC ACTS OF 1965, AS AMENDED (REGARDING WAGES ON STATE CONTRACTS):

See Exhibit D

X. A LIST OF PERSONS WHO WILL MANAGE OR BE ASSOCIATED WITH THE MANAGEMENT OF THE PROJECT FOR A PERIOD OF NOT LESS THAN 1 (ONE) YEAR FROM THE DATE OF APPROVAL OF THE PROJECT PLAN:

James J. Padilla Jr. – President and CFO - [jpadilla@thepoweralternative.com](mailto:jpadilla@thepoweralternative.com) – 248-302-9131  
Dr. Daniel K. Angell – COO and CTO - [dangell@thepoweralternative.com](mailto:dangell@thepoweralternative.com) – 313-492-2063

XI. DESIGNATION OF THE PERSON OR PERSONS, NATURAL OR CORPORATE, TO WHOM THE PROJECT IS TO BE LEASED, SOLD OR CONVEYED AND FOR WHOSE BENEFIT THE PROJECT IS BEING UNDERTAKEN, TO THE EXTENT THAT INFORMATION IS PRESENTLY AVAILABLE:

TPA Inc. (sub S corporation) of 1121 Pinehurst Ave., Royal Oak, MI 48073 wholly owned by James J. Padilla Sr., Dr. Daniel K. Angell and James J. Padilla Jr.

XII. IF THERE IS NOT AN EXPRESS OR IMPLIED AGREEMENT WITH A PERSON OR PERSONS, NATURAL OR CORPORATE, THAT THE PROJECT WILL BE LEASED, SOLD, OR CONVEYED TO THOSE PERSONS, THE PROCEDURES FOR BIDDING FOR THE LEASING, PURCHASING OR CONVEYING OF THE PROJECT UPON ITS COMPLETION:

Not applicable.

XIII. ESTIMATES OF THE NUMBER OF PERSONS RESIDING IN THE PROJECT AREA AND THE NUMBER OF FAMILIES AND INDIVIDUALS TO BE DISPLACED. IF OCCUPIED RESIDENCES ARE DESIGNATED FOR ACQUISITION AND CLEARANCE, INCLUDE A SURVEY OF THE FAMILIES AND INDIVIDUALS TO BE DISPLACED, INCLUDING THEIR INCOME AND RACIAL COMPOSITION, A STATISTICAL DESCRIPTION OF THE HOUSING SUPPLY IN THE COMMUNITY, INCLUDING THE NUMBER OF PRIVATE AND PUBLIC UNITS IN EXISTENCE OR UNDER

CONSTRUCTION, THE CONDITION OF THOSE IN EXISTENCE, THE NUMBER OF OWNER-OCCUPIED AND RENTER-OCCUPIED UNITS, THE ANNUAL RATE OF TURNOVER OF THE VARIOUS TYPES OF HOUSING AND THE RANGE OF RENTS AND SALE PRICES, AN ESTIMATE OF THE TOTAL DEMAND FOR HOUSING IN THE COMMUNITY, AND THE ESTIMATED CAPACITY OF PRIVATE AND PUBLIC HOUSING AVAILABLE TO DISPLACED FAMILIES AND INDIVIDUALS:

Not applicable -- the project areas is limited to the single industrial facility described and does not have any residential implication.

XIV. A PLAN FOR ESTABLISHING PRIORITY FOR THE RELOCATION OF PERSONS DISPLACED BY THE PROJECT IN NEW HOUSING IN THE PROJECT AREA:

Not applicable -- no one will be displaced by this project.

XV. PROVISION FOR THE COSTS OF RELOCATING PERSONS DISPLACED BY THE PROJECT AND FINANCIAL ASSISTANCE AND REIMBURSEMENT OF EXPENSES, INCLUDING LITIGATION EXPENSES AND EXPENSES INCIDENT TO THE TRANSFER OF TITLE, IN ACCORDANCE WITH THE STANDARDS AND PROVISIONS OF THE FEDERAL UNIFORM RELOCATION ASSISTANCE AND REAL PROPERTY ACQUISITION POLICIES ACT OF 1970, 42 U.S.C. 4601 TO 4655:

Not applicable -- no one will be displaced by this project.

XVI. A PLAN FOR COMPLIANCE WITH ACT NO. 227 OF THE MICHIGAN PUBLIC ACTS OF 1972, WHICH PERTAINS TO PROVIDING FINANCIAL ASSISTANCE, ADVISORY SERVICES AND REIMBURSEMENT OF CERTAIN EXPENSES TO DISPLACED PERSONS:

Not applicable -- no one will be displaced by this project.

XVII. OTHER MATERIAL AS THE ECONOMIC DEVELOPMENT CORPORATION, LOCAL PUBLIC AGENCY, OR GOVERNING BODY CONSIDERS PERTINENT:

Jas/mac72-plan

**Exhibit A**

**PROJECT AREA LEGAL DESCRIPTION**

**LEGAL DESCRIPTION (PARCEL 13-30-226-028)**

A parcel of land located in and being a part of the Northeast  $\frac{1}{4}$  of Section 30, Town 1 North, Range 12 East, City of Warren, Macomb County, Michigan, being described as Lot 31 and  $\frac{1}{2}$  vacated alley adjacent to the North side and Lot 32 excepting the South 3.20 feet of Supervisors Plat No.2 as recorded in liber 17, page 27 Macomb County Records and being more particularly described as follows: Commencing at the Northeast corner of lot 62 of Supervisors Plat No.2 (as recorded in liber 17, page 27 Macomb County Records); thence S00°00'00"E (South) 111.80 feet, along the Westerly right-of-way line of Romano Street (60.00 feet wide) to the centerline of a 20.00 foot wide vacated alley and the POINT OF BEGINNING; thence continuing S00°00'00"E 155.60 feet, along said Westerly right-of-way line of said Romano Street; thence N89°40'00"W 300.50 feet; thence N00°00'00"E (North) 155.60 feet, to said centerline of said vacated alley; thence S89°40'00"E 300.50 feet, along said centerline of said vacated alley to the Point of Beginning and containing 1.073 acres of land (46,757.009 square feet). Being subject to any easements and restrictions of record, if any.

Metes and bounds description based upon field work preformed by Lehner Associates 9-13-07,  
No title work available at time of survey.

**Exhibit B**

**LETTER OF CREDIT**

[PLEASE INSERT L.O.C.]

June 18, 2007

Dan Angell  
James J. Padilla  
Jim Padilla  
TPA Inc.  
1121 Pinehurst  
Royal Oak, MI 48073

Dear Dan, James, and Jim:

On behalf of National City, I am pleased to present for your consideration the following financing commitment. The following credit facilities not only reflect National City's commitment to meet your distinct financial needs, but also underscores our objective to be the financial services provider of choice in Southeastern Michigan.

This commitment includes a financial package to help you reach your business objectives:

- To support short-term working capital needs.
- To finance 100% of equipment and facility investment costs.

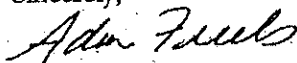
Terms not specifically covered or made definitive in this commitment are subject to mutual agreement between Bank and Borrower. This commitment will be subject to the attached terms and conditions, which supersede all prior oral or written understanding between Bank and Borrower with regard to the transactions provided for herein.

If this commitment is accepted by Borrower but not consummated, this commitment, at Bank's option, may be considered canceled. Borrower will still be liable for all out of pocket expenses incurred by Bank in preparation for the closing.

Third parties should in no way rely on this letter and Bank is not liable for any actions taken by a third party because of their reliance on this letter.

Please indicate acceptance of the stated terms of this commitment by executing this letter and returning the same to us on or before June 27, 2007. If acceptance is not received by this date, this commitment will be considered canceled and void. Any revisions to this commitment letter must be approved by Bank in writing. Closing of this commitment is to take place no later than July 31, 2007, or as soon thereafter as considered reasonable.

Sincerely,



Adam W. Freels



06/29/2007 12:55 FAX 313+237+8022  
06/25/2007 MON 15:42 FAX 12312384334

NATIONAL CITY CORP BANK  
NATIONALCITYBANK

003

002

The undersigned hereby accepts the foregoing commitment from National City and the terms and conditions set forth herein, this 19<sup>th</sup> day of June, 2007.

TPA Inc.

BY [Signature]

TITLE PRESIDENT

DATE 6-19-2007

Individual Guarantor's Acceptance

x [Signature]

NAME James J. Padua Jr. Individually

Individual Guarantor's Acceptance

x [Signature]

NAME Daniel K. Angell Individually

Individual Guarantor's Acceptance

x [Signature]

NAME JAMES J. Padua Sr. Individually

## Financing Commitment

National City ("Bank") is pleased to provide the following commitment to TPA Inc. ("Borrower") subject to the terms and conditions contained herein.

### TPA Inc. ("Borrower")

#### DEMAND LINE OF CREDIT:

Borrower: TPA Inc.

Amount & Facility: A \$1,500,000 Secured Demand Line of Credit.

Purpose: To support short-term working capital needs.

Pricing: LIBOR + 275 bps, floating (8.07% as of 6/12/07)

Fee(s): N/A

Collateral: A first position blanket lien on all of the Borrower's business assets including, but not limited to, accounts receivable, inventory, equipment, marketable securities, and intangible assets.

Borrowing Base: Borrowing base to be determined on the basis of Borrower.

- 80% on eligible accounts receivable. Eligible accounts receivable shall be defined as those accounts less than 90 days old arising from the normal course of business. Ineligible accounts receivable will consist of all foreign, contra, government and officer/employee/affiliate accounts. Also ineligible will be all accounts with more than 25% of the outstanding balance more than 90 days beyond the invoice date. Any exceptions must be specifically agreed to by Bank in writing.
- Borrowing base formula will be initiated after the first full quarter (90 days) of operations. This will enable Borrower to make initial inventory (feedstock) purchases. Borrower is to be within formula at the start of the second quarter.

Advances: Advances shall be limited to the lesser of the borrowing base or the unused portion of the line of credit.

Amortization: Interest payable monthly

Expiration: On demand

Guarantor(s):

- Unlimited, unsecured personal guarantees of James Padilla Sr., James Padilla Jr., and Dr. Daniel Angell.
- Guarantors will have an aggregate personal liquidity covenant requiring that they maintain a minimum of \$2,500,000 in cash and marketable securities.

**DIRECT PAY LETTER OF CREDIT:**

**Borrower:** TPA Inc.

**Amount & Facility:** A \$2,285,084 Ten (10) Year Direct-Pay Letter of Credit.

**Purpose:** For credit enhancement of up to \$2,257,255 of tax exempt bonds plus covered interest to finance the purchase of equipment and facility investment costs.

**Collateral:** A first position blanket lien on all of the Borrower's business assets including, but not limited to, accounts receivable, inventory, equipment, marketable securities, and intangible assets.

**Advance Basis:** 100% of equipment and facility investment costs.

**Fee(s):** 1.00% per annum, payable quarterly in advance  
Standard Letter of Credit Drawing and Administrative fees (See Exhibit 1 for breakdown of fees, including bond issuance fees).

**Bond Amortization:** Ten (10) year amortization, with principal plus interest payable quarterly (Please see Exhibit II).

**Bond Maturity:** Ten (10) years from the date of funding.

**Letter of Credit Expiration:** Ten (10) years from the date of funding.

**Guarantor(s):**

- Unlimited, unsecured personal guarantees of James Padilla Sr., James Padilla Jr., and Dr. Daniel Angell.
- Guarantors will have an aggregate personal liquidity covenant requiring that they maintain a minimum of \$2,500,000 in cash and marketable securities.

**OTHER TERMS AND CONDITIONS**

The following terms and conditions are applicable to the credit facilities for TPA Inc. ("Borrower") and may be included in any loan agreement.

- Borrower shall maintain its primary depository accounts with Bank.
- Borrower is to submit to Bank internally prepared quarterly financial statements within 45 days of quarter end. Annual financial statements are to be submitted to Bank within 120 days of the close of the corporate fiscal year end. Annual statements are to be compiled by a Certified Public Accountant using the accrual basis of accounting as defined under the Generally Accepted Accounting Principles ("GAAP").
- Guarantors to submit annually updated personal financial statements and tax returns to Bank in conjunction with Borrower's fiscal year end.
- Guarantors to submit quarterly securities/bank statements within 30 days of quarter end.
- Borrower is to submit the following month-end report(s) within 15 days of month end in form and substance acceptable to Bank:
  - Borrowing base report
  - Accounts receivable agings
  - Accounts payable agings
  - Inventory report
- Borrower to maintain adequate levels of hazard insurance on pledged assets with evidence of insurance delivered to Bank prior to first disbursement. Bank must be listed as the loss payee on these policies.
- No additional borrowings are permitted without prior Bank approval.
- No material adverse change in the condition of Borrower and applicable Guarantor(s), financial or otherwise.

## LOAN COVENANTS

Covenants to be negotiated between National City ("Bank") and TPA Inc. ("Borrower") include but may not be limited to:

### Minimum Tangible Net Worth

Defined as total shareholder's equity less intangibles (if any). Tangible Net Worth shall not be less than \$100,000 at fiscal year end 12/31/07, not less than \$475,000 at FYE 12/31/08, not less than \$1,220,000 at FYE 12/31/09, and not less than \$2,145,000 at FYE 12/31/10.

### Minimum Debt Service Coverage

Minimum of 1.25x (to be tested annually, beginning 12/31/08). Defined as: EBITDA minus Dividends/Withdrawals minus un-financed Capital Expenditures divided by Current Portion of Long-term Debt plus Interest.

All loan covenants and financial ratios to be computed and determined for Borrower and its subsidiaries in accordance with generally accepted accounting principles consistently applied, on a compiled basis.

# Exhibit I

## NatCity Investments, Inc.

Underwritten Bond

### Fees & Expenses Summary

\$2,300,000

Macomb County, Michigan EDC

Variable Rate Demand Industrial Revenue Bonds, Series 2007  
(The Power Alternative Project)

#### Estimated Issuance Expenses (One Time)

Underwriting (NatCity Investments, Inc.)	\$ 23,000
Bond & Underwriter's Counsel <sup>(2)</sup>	25,000
Macomb County Issuing & Application Fees <sup>(1)</sup>	4,375
Borrower's Counsel <sup>(2)</sup>	TBD
Letter of Credit Documentation & Issuance Fee <sup>(3)</sup>	5,000
Trustee Acceptance Fee	2,500
Miscellaneous Out of Pocket Expenses	2,000
<b>Total</b>	<b>\$ 61,875</b>

#### Annual Costs\*

Letter of Credit Fee <sup>(3)(4)</sup>	\$ 23,288
Letter of Credit Draw Fee <sup>(3)(4)</sup>	2,000
Trustee Fee <sup>(4)</sup>	2,250
Remarketing Fee <sup>(5)</sup>	2,875
<b>Total (First Year)</b>	<b>\$ 30,413</b>
	1.32%

\*Approximately \$10,500 of the first year's annual costs are payable in advance and would be due at closing.

#### All-in Cost Variable (As of May 31, 2007)

Interest Rate on Bonds (YTD "As" Rated LOC)	Variable
Total Annual Costs	3.81%
	1.32%
<b>Total (First Year)</b>	<b>5.13%</b>

#### All-in Cost Fixed (As of May 31, 2007)

Fixed Rate via Interest Rate Swap (Includes Basis Risk)	10-Year Fixed
Total Annual Costs	4.05%
	1.32%
<b>Total (First Year)</b>	<b>5.37%</b>

#### Average Weekly Interest Rates (AMT Subject):

1996.....3.71%	2001.....3.90%	2006.....3.57%
1997.....3.87%	2002.....1.65%	
1998.....3.67%	2003.....1.20%	
1999.....3.52%	2004.....1.42%	
2000.....4.36%	2005.....2.54%	

<sup>(1)</sup> Estimated cost of obtaining bond inducement, issuing authority approval, issuing authority legal counsel and volume cap.

<sup>(2)</sup> Estimated. Negotiated between Borrower and selected counsel.

<sup>(3)</sup> Negotiated between Borrower and LOC Bank. Does not include costs of appraisal, EPA, title work, etc., if required.

<sup>(4)</sup> The LOC Fee will be charged on an amount equal to the principal amount of Bonds outstanding plus 45 days of interest at 10% (1.00% LOC Fee). This is charged against a declining balance and payable quarterly in advance.

<sup>(5)</sup> Payable annually in advance with initial fee payable at closing.

<sup>(6)</sup> One-eighth of 1% charged on the principal balance of Bonds outstanding.

## Exhibit II

## BOND MATURITY TABLE

The Power Alternative  
 Tax-Exempt Bonds, Series 2007  
 Antenna Band Closing date of August 1, 2007  
 Antenna Variable Rate YTD Average of 5.81%

Maturity Date	Equity Payments	Equipment Payments	Total
11/01/2007	25,000		25,000
02/01/2008	25,000		25,000
05/01/2008	25,000	40,000	65,000
08/01/2008	20,000	40,000	60,000
11/01/2008	20,000	43,000	63,000
02/01/2009	20,000	43,000	63,000
05/01/2009	20,000	43,000	63,000
08/01/2009	20,000	43,000	63,000
11/01/2009	20,000	43,000	63,000
02/01/2010	20,000	43,000	63,000
05/01/2010	20,000	43,000	63,000
08/01/2010	20,000	46,000	66,000
11/01/2010		46,000	46,000
02/01/2011		46,000	46,000
05/01/2011		46,000	46,000
08/01/2011		50,000	50,000
11/01/2011		50,000	50,000
02/01/2012		50,000	50,000
05/01/2012		50,000	50,000
08/01/2012		50,000	50,000
11/01/2012		50,000	50,000
02/01/2013		50,000	50,000
05/01/2013		50,000	50,000
08/01/2013		50,000	50,000
11/01/2013		50,000	50,000
02/01/2014		50,000	50,000
05/01/2014		50,000	50,000
08/01/2014		50,000	50,000
11/01/2014		50,000	50,000
02/01/2015		50,000	50,000
05/01/2015		50,000	50,000
08/01/2015		50,000	50,000
11/01/2015		50,000	50,000
02/01/2016		50,000	50,000
05/01/2016		50,000	50,000
08/01/2016		50,000	50,000
11/01/2016		50,000	50,000
02/01/2017		50,000	50,000
05/01/2017		50,000	50,000
08/01/2017		100,000	100,000
	545,000	1,815,000	2,360,000

Notes:  
 Interest payable first business day monthly. Principal payable first business day quarterly.

## NEW DEBT SERVICE

The Power Alternative  
 The Power Fund, Series 2007  
 Assured Bond CDO of August 1, 2007  
 Assured Variable Rate YTM Average of 3.81%

Period Ending	Principal	Interest	Total Debt Service	Less of Credit (1.00%)	Minimum Payment	Thru Fee	Remaining Fee	Net Debt Service	Amount Net Dis
11/01/2007	25,000	22,087.57	47,087.57	5,893.84	1,000			52,981.51	
02/01/2008	25,000	21,847.48	46,847.48	5,690.81		2,500	1,429.69	51,377.58	300,863.84
05/01/2008	45,000	21,079.97	66,079.97	5,459.84				91,539.80	
08/01/2008	70,000	20,975.85	90,975.85	5,311.74				102,195.55	
11/01/2008	75,000	20,953.46	95,953.46	5,191.97				100,761.58	
02/01/2009	75,000	19,537.18	94,537.18	4,852.46				100,085.04	
05/01/2009	75,000	18,255.11	93,255.11	4,822.57				98,432.54	402,066.22
08/01/2009	75,000	18,130.21	93,130.21	4,681.29				103,488.10	
11/01/2009	75,000	17,429.96	92,429.96	4,439.82				96,990.18	
02/01/2010	75,000	16,709.72	91,709.72	4,109.82				94,255.16	
05/01/2010	75,000	15,468.08	90,468.08	4,097.08				90,852.14	387,977.66
08/01/2010	75,000	15,269.24	90,269.24	3,868.71				93,289.86	
11/01/2010	45,000	14,588.97	59,588.97	3,750.89				65,537.15	
02/01/2011	45,000	14,116.84	59,116.84	3,571.55				61,759.88	
05/01/2011	45,000	13,238.44	58,238.44	3,321.54				72,022.76	
08/01/2011	50,000	13,253.54	63,253.54	3,283.86				68,038.44	
11/01/2011	50,000	12,772.36	62,772.36	3,269.98				66,502.32	260,649.45
02/01/2012	50,000	12,292.21	62,292.21	3,091.78				64,200.42	
05/01/2012	50,000	11,523.69	61,523.69	3,002.59				64,200.42	
08/01/2012	50,000	11,300.97	61,300.97	2,875.36				62,429.41	260,163.25
11/01/2012	50,000	10,827.07	60,827.07	2,744.13				63,570.20	
02/01/2013	50,000	10,343.21	60,343.21	2,542.47				63,576.31	
05/01/2013	50,000	9,568.84	59,568.84	2,520.59				63,059.43	
08/01/2013	50,000	9,411.22	59,411.22	2,373.01				63,012.36	256,128.30
11/01/2013	50,000	8,911.06	58,911.06	2,245.43				61,766.49	
02/01/2014	50,000	8,450.89	58,450.89	2,048.79				61,065.31	
05/01/2014	55,000	7,710.81	62,710.81	1,977.51				64,083.32	256,271.41
08/01/2014	55,000	7,442.56	62,442.56	1,877.17				62,281.29	
11/01/2014	55,000	6,914.36	61,914.36	1,696.83				63,611.19	
02/01/2015	55,000	6,396.19	61,396.19	1,505.74				63,304.74	
05/01/2015	55,000	5,666.98	60,666.98	1,418.15				62,083.13	255,483.74
08/01/2015	55,000	5,329.83	60,329.83	1,275.81				62,469.79	
11/01/2015	55,000	4,901.65	59,901.65	1,135.47				60,957.12	
02/01/2016	55,000	4,773.46	59,773.46	970.31				60,339.58	
05/01/2016	55,000	3,453.85	58,453.85	852.43				58,506.28	



## NOT TRUST SERVICES

The Power Alternative  
 Tax Exempt Bonds, Series 2007  
 Assesses Bond Closing Date of August 1, 2007  
 Assesses Variable Rate YTD Average of 3.81%

Period Ending	Principal	Interest	Total Debt Service	Loss of Credit (1.00%)		Trustee Fee	Remaindering Fee	Net Debt Service	Annual Net DPS
				LOC Flow & Maintenance	Per				
06/01/2016	55,000	3,208.31	58,208.31	712.48	7,000	2,500	276.56	63,647.35	244,630.33
11/01/2016	60,000	2,881.57	62,881.57	559.80				63,241.37	
02/01/2017	60,000	2,106.95	62,106.95	394.95			156.25	62,653.15	
05/01/2017	60,000	1,486.42	61,486.42	253.16			81.25	61,741.58	
08/01/2017	100,000	980.33	100,980.33					101,041.58	288,682.68
	2,300,000	450,212.31	2,750,212.31	111,752.84	18,600	27,500	14,767.21	2,918,232.40	2,918,232.40

## Exhibit C

### **COMPANY CERTIFICATE REGARDING TRANSFER OF EMPLOYMENT**

**(TPA, Inc. Project)**

The undersigned, TPA, Inc., a Michigan corporation (the "Company"), hereby certifies to The Economic Development Corporation of the County of Macomb (the "EDC") as follows:

1. This Certificate is made and based upon the best of the Company's knowledge and belief, only after thorough investigation and discussion with all owners of the Company and others who might have knowledge regarding the subject matter.

2. The Company acknowledges that this Certificate will be employed by the EDC as the sole basis for the EDC's certification to the Board of Commissioners of the County of Macomb as to transfer of employment as required by Section 8(3) of the Economic Development Corporations Act, Act No. 338 of the Michigan Public Acts of 1974, as amended (the "Act").

3. The Company understands that the EDC's Certification to the Board of Commissioners of the County of Macomb is a statutory requirement which, if improperly made or based upon any material misrepresentation or inaccuracy, might invalidate the proceedings regarding the TPA, Inc. Project (the "Project") pursuant to which the EDC expects ultimately to issue its limited obligation economic development revenue bonds to finance all or part of the Project.

4. As of the date hereof, the Project shall not have the effect of transferring employment of more than 20 full-time persons from a municipality (as that term is defined in the Act) of this State to the City of Warren, Michigan, the municipality in which the Project will be located.

5. The Company agrees that during the life of the bonds proposed to be issued by the EDC to finance the costs of the Project for the Company, the Company will not permit a lease or sublease in connection with the Project which would have the effect of transferring, as to such lease, sublease or group of leases or subleases which are interrelated (i.e. "interrelated" means leases negotiated as part of one set of negotiations or leases with lessees who are related by more than 50% common ownership), employment of more than 20 full-time persons from a municipality of this State to the City of Warren, Michigan unless the Company or such lessee or sublessee has first obtained a consent to the proposed transfer of employment from the governing body of each municipality from which employment is to be transferred.

6. The Company understands that a covenant to effectuate the purposes of this Certificate will be included in those covenants to be made by the Company when bonds are issued by the EDC for the benefit of the Project.

TPA, Inc.  
A Michigan corporation

By: \_\_\_\_\_

Its: \_\_\_\_\_

Dated: \_\_\_\_\_

Jas/mac72-plan

**Exhibit D**

**COMPANY CERTIFICATE REGARDING  
PAYMENT OF PREVAILING WAGES**

**(TPA, Inc. Project)**

The undersigned, TPA, Inc., a Michigan corporation, (the "Company"), hereby certifies to The Economic Development Corporation of the County of Macomb (the "EDC") as follows:

1. The Company understands that this Certificate is a statutory requirement under the Economic Development Corporations Act, Act No. 338 of the Michigan Public Acts of 1974, as amended (the "Act") which, if improperly made or based upon any material misrepresentation or inaccuracy, might invalidate the proceedings regarding the TPA, Inc. Project (the "Project") pursuant to which the EDC expects ultimately to issue its limited obligation economic development revenue bonds to finance all or part of the Project.

2. Within the meaning and intent of Section 8(4)(h) of the Act, all persons performing work on the construction of the Project will be paid the prevailing wage and fringe benefit rates for the same or similar work in the locality in which the work is to be performed, as determined pursuant to Act No. 166 of the Michigan Public Acts of 1965, as amended.

TPA, Inc.  
A Michigan corporation

By: \_\_\_\_\_

Its: \_\_\_\_\_

Dated: \_\_\_\_\_

Jas/mac72-plan

# **RECYCLABLE PAPER**

RESOLUTION NO. \_\_\_\_\_ FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

RESOLUTION TO Approve List of Bills as Prepared and Provided under Separate Cover by the  
Finance Department

INTRODUCED BY: Betty Slinde, Chair, Finance Committee

**COMMITTEE/MEETING DATE**

Finance 11-13-07

# **RECYCLABLE PAPER**

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

**RESOLUTION TO:** concur in the recommendation of John Anderson, Director Risk Management & Safety, to approve the Blue Cross Blue Shield Administrative Services Contract Amendment for the years 2008 and 2009. This Amendment will allow Macomb County to receive the full hospital discount Blue Cross Blue Shield achieves. Blue Cross Blue Shield estimates the County will save a minimum of \$1,460,000 over the remaining 2008 and 2009 contract years.

**INTRODUCED BY:** Commissioner Betty Slinde, Chair, Finance Committee

See Attachment

COMMITTEE/MEETING DATE:

FINANCE

11-13-07





# RISK MANAGEMENT & SAFETY

1 S. Main St., 8th Floor  
Mount Clemens, Michigan 48043  
586-469-6349 FAX 586-469-7902

John P. Anderson, Esq.  
Director

## MEMORANDUM

TO: Bette Slinde, Chair  
Finance Committee

FROM: John P. Anderson, Esq.  
Director, Risk Management & Safety

DATE: November 2, 2007

SUBJECT: **Blue Cross Blue Shield – Administrative Services  
Contract Amendment**

---

In my continuing effort to find monetary savings for Macomb County, I have successfully re-negotiated our (3) year Administrative Services Contract with Blue Cross/Blue Shield of Michigan for the remaining contractual years of 2008 and 2009.

Effective January 1, 2008, Macomb County will receive for the first time 100% of the hospital discount BC/BS achieves. This will in effect reduce the total fee per contract per month from a current rate of \$91.95 to \$70.00 for years 2008 and 2009. Based on annualized 2007 numbers, the \$70 per contract per month fee saves Macomb County in excess of \$730,000 per year. ( $\$91.95 - \$70.00 = \$21.95 \times 2800 \text{ contracts} \times 12$ )

**The total minimum savings to Macomb County, as estimated by BC/BS of Michigan will be \$1,460,000 for the (2) remaining years of our contract (2008 & 2009).**

JA/ml

## MACOMB COUNTY BOARD OF COMMISSIONERS

Andrey Duzyj - District 1  
Marvin E. Sauger - District 2  
Phillip A. DiMaria - District 3  
Jon M. Switalski - District 4  
Susan L. Doherty - District 5

Joan Flynn - District 6  
Sue Rocca - District 7  
David Flynn - District 8  
Robert Mijac - District 9  
Phillis DeSaele - District 10

Ed Szczepanski - District 11  
Peter J. Lund - District 12  
Don Brown - District 13  
Brian Brdak - District 14  
Keith Rengert - District 15

William A. Crouchman  
District 23  
Chairman

Dana Camphous-Peterson  
District 18  
Vice-Chair

Leonard Haggerty  
District 21  
Sergeant-At-Arms

Carey Torrice - District 16  
Ed Bruley - District 17  
Paul Gielegem - District 19  
Kathy Tocco - District 20

Betty Slinde - District 22  
Sarah Roberts - District 24  
Kathy D. Vosburg - District 25  
Leon Drolet - District 26

## Macomb County Employees Evaluation of Fees for 2008 Contract Year

	<u>2005</u>	<u>2006</u>	<u>2007*</u>
<b>Achieved Discount</b>	59.37%	59.39%	57.56% *
<b>Monthly Contracts</b>	2,771	2,799	2,800
<b>Contract Months</b>	33,258	33,593	25,199
<b>Total Fee Per Contract Per Month</b>	\$86.65	\$97.22	\$91.95

### Recommendations:

- Blue Cross Blue Shield of Michigan is offering a \$70.00 per contract per month fee for 2008 and 2009.
  - ◆ Offer eliminates the fluctuation in fees due to changes in the provider discounts achieved.
  - ◆ Offers Macomb County and Blue Cross Blue Shield of Michigan an appropriate fee that is easily identifiable.
  - ◆ Based on annualized 2007 numbers, the \$70 per contract per month fee saves Macomb County in excess of \$730,000 (\$91.95 - \$70.00 times 2800 contracts times 12).

### Notes:

- \*The 2007 Plan year represents January 1, 2007 through September 30, 2007 (9 Mos.)
- Savings shown in recommendations is based on the group achieving a 57.56% Blue Cross discount with 2800 enrolled contracts and the same level of Blue Cross charges for 2008 as 2007.
- Current 2007-2009 contract, Macomb County receives a 47% Blue Cross Hospital discount

# **RECYCLABLE PAPER**

RESOLUTION NO.

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: APPOINT THE LAW FIRM OF PLUNKETTCOONEY TO REPRESENT COUNTY DEFENDANTS IN THE CASE OF RUSSELL A. BISHOP VS. COUNTY OF MACOMB, ET AL.

INTRODUCED BY: CHAIRPERSON BETTY SLINDE, FINANCE COMMITTEE

Plaintiff, Russell Bishop, has filed a lawsuit in Federal District Court. Mr. Bishop alleges that his civil rights were violated because he was subjected to a sexual assault by another inmate and the County failed to protect him.

It is recommendation that the law firm of PlunkettCooney be appointed to continue to represent all the named personnel of the County in this pending litigation. There is a similar lawsuit that had been filed previously by a Mr. Floyd who allegedly assaulted Mr. Bishop. Mr. Floyd's lawsuit in Federal Court alleges his rights were violated because of criminal charges that were brought against him. That case has been assigned to PlunkettCooney, particularly Mr. Ken Lewis of that office.

It is therefore the recommendation of the Office of Corporation Counsel that PlunkettCooney be assigned to represent the named County Defendants in the case of Russell Bishop vs. Hackel, et al now pending in Federal District Court.

COMMITTEE/MEETING DATE

FINANCE – 11/13/07

# **RECYCLABLE PAPER**

**RECEIVED**

OCT 19 2007

MACOMB COUNTY  
FINANCE

---

Month                      Day                      Year

## STAFF MEMBERS

TOTAL

\$ n/a

\$ n/a

\$ n/a

---

Month      Day      Year

\$ 93

.\$

§

\$

\$

\$ 93

DATE \_\_\_\_\_

- SR-Citizen

210 87010 95901

## Budgetary Analysis

Budgeted .....	\$ 3,000.00
----------------	-------------

505

10

0 93.00

\$ 598.

BALANCE AVAILABLE (DEFICIT) ..... \$2402

TO: Commissioner Betty Slinde, Chairman  
Finance, Committee  
FROM: Angela Willis, Director  
Senior Citizen Services, Department  
DATE: October 9, 2007  
SUBJECT: Attendance at Conference

I request that the following individual(s) be authorized to attend the National Fire Protection Association's "A Fire and Fall Prevention Program for Older Adults"

starting on December 2, 2007.

**NAME**

**CLASSIFICATION**

Angela Willis

Director

(If more room is required, attach separate sheet)

The benefit to Macomb County from attendance of the above named individuals at the conference seminar is detailed below:

Teaming up with the Macomb Township Fire Department will enable me to bring fire and fall prevention strategies to older adults. This training will offer strategies that I can share with communities through presentations with the Macomb Township Fire Department.

Respectfully submitted,

Department Head

Angela Willis

Department:

Senior Citizen Services

Macomb County, Michigan  
Conference/Employee Training Request

10-15-07  
for  
JR✓

(Submit directly to the Finance Department at least 2 weeks prior to the date of the next Finance Committee meeting)

Requesting Department: Macomb County Sheriff's Office  
Conference Title: Undercover Chat Investigations (ICAC)  
Sponsored by: Internet Crimes Against Children Task Force  
Conference Classification: Professional Employee Training X  
Conference Location: San Diego, Ca.  
Travel Begins: 12 9 2007  
Month Day Year  
Travel Ends: 12 14 2007  
Month Day Year

**RECEIVED**

OCT 17 2007

MACOMB COUNTY  
FINANCE

Number of Persons Attending At County Expense: Board Members 2  
Staff Members \_\_\_\_\_  
Total 2

**ESTIMATED EXPENSES**

	Per Person	Total
Registration Fees:.....	\$0.00	\$0.00
Transportation:(1) <u>County</u> <u>Airplane</u> <u>Personal</u> Vehicle Vehicle Vehicle		
Lodging: Begins: _____ Month Day Year Ends: _____ Month Day Year		
Meals:(2) .....		
Miscellaneous: .....		
Subtotal - Conference Expenses.....	0.00	0.00
Per Diems:(3).....		-
Overtime:(4).....		-
Total Estimated Expenses:.....	\$0.00	\$0.00

Department Head Signature

K. Lagerquist  
Undersheriff, K. Lagerquist

Date 10-16-07

- 1 Not to exceed cost of tourist class air fare  
3 Not to exceed one day travel plus duration of the conference

- 2 Not to exceed authorize per day rate  
4 Calculate cost of any overtime anticipated as a result of this request

(For Finance Department Use Only)  
Budgetary Analysis

Department Budget

Less: Conference Expense Approved To Date  
Other Department Requests in Process  
This Request

Balance Available (Deficit)

No cost to county





# **RECYCLABLE PAPER**

RESOLUTION NO.

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: CONCUR IN THE RECOMMENDATION OF CORPORATION COUNSEL  
AND OUTSIDE COUNSEL REGARDING THE CASE OF STEPHEN WASHINGTON VS.  
COUNTY OF MACOMB COUNTY, ET AL

INTRODUCED BY: CHAIRPERSON BETTY SLINDE, FINANCE COMMITTEE

A recommendation will be provided to each Commissioner under separate cover from  
the Office of Corporation Counsel

COMMITTEE/MEETING DATE

FINANCE – 11/13/07